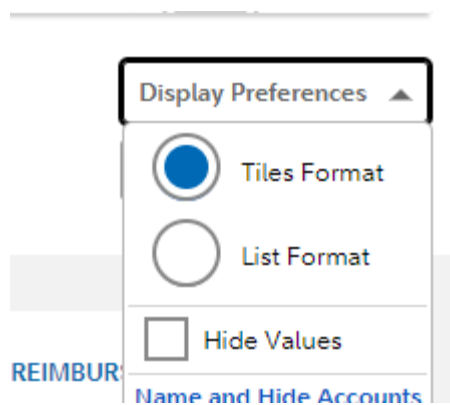


Fidelity NetBenefits – How to Process a Qualifying Life Event

In order to make a change to elections, there must be a qualifying event.

1. Log onto Fidelity's site at www.netbenefits.com.

If your display preference is set as Tiles Format:



2. On the Home page, Select Health & Insurance



3. The system will move to the Health & Insurance page. Scroll down to Want Help Using Your Benefits and click on the Report a Life Event box.

Health & Insurance

Print

4

People covered

You chose health benefits for 4 people including yourself.

[See who's covered](#)

\$536.21

Total you pay bi weekly

This is the amount you pay bi weekly for your benefits.

[View your benefits](#)

Want help using your benefits?



Update family details

Make changes to your family members information.



Report a life event

Make changes to your benefits.



See plan documents

Access details about your benefits and other important information.

[Show more](#) ▾

Your benefits

AS OF TODAY

[See your benefits history](#)

4. On the Life Event screen, choose the appropriate event.

Update benefits for a life event



Life events occurring before 01/01/2022 may not be reported online

Please contact your HR department for more information.

Your available life events

You may be able to make changes to your benefits if you have one of the eligible events below. Select your life event to get started.

Please note: If you have trouble reporting a life event online, please call your Benefits Center. Recent federal regulations related to COVID-19 might give you extra time to report your life event.



Adoption



End of domestic partnership



Birth



Marriage



Divorce



Domestic partnership



Family members lost other coverage



Family members gained other coverage



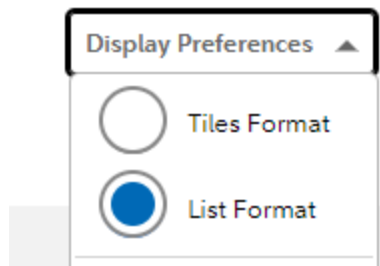
You lost other coverage



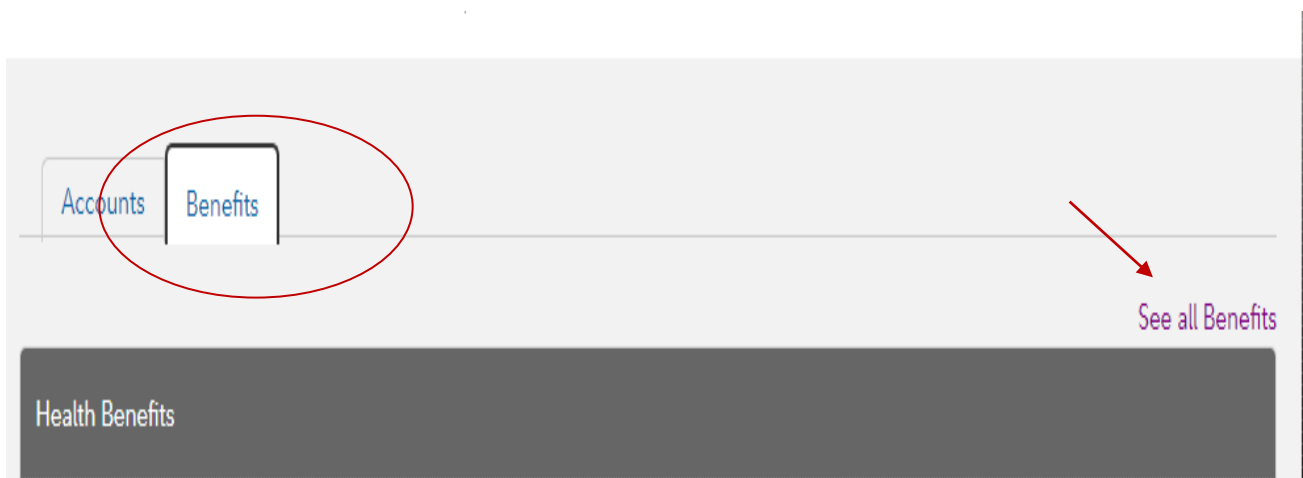
Death

5. Once you select the event, the system will prompt you to enter the event date. Follow the screen prompts to complete the process.

If your display preference is set as List Format:



1. Select the *BENEFITS* tab
2. Click on *See All Benefits*



3. The system will move to the Health & Insurance page. Scroll down to Want Help Using Your Benefits and click on the Report a Life Event box.

Health & Insurance

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You lost other coverage



Death

5. Once you select the event, the system will prompt you to enter the event date. Follow the screen prompts to complete the process.

For all qualifying life events, supporting documentation is required and it must include the event reason and the event date. Email the documentation to benefits_documentation@lincolnelectric.com.

The U.S. Benefits Team will send a letter with the status of your request.

For assistance with life events questions or navigating the portal, employees may contact Fidelity at 1-800-835-5095.